

Lake County Counselor's Association Board Meeting

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April 16, 2009

**ATTENDANCE** : Sue Adamson, Jenni Casale, Ellen Corey, Glynis Hirsch, Fern Kravets, Craig Lehigh, Jinger Moore, Merry Quinn, Loretta Salazar, Carol Seeger, Mary Stacey, Laurie Wickboldt

**OPENING** : The meeting was called to order by President, Jenni Casale at 1:35 P.M. All members signed in for attendance.

**MINUTES FROM MARCH 6, 2009 BOARD MEETING** : The minutes were approved as written.

**TREASURER 'S REPORT** : Our total membership remains the same at 103. There is \$1316.49 in our checking account and \$2507.44 in our savings account for a total of \$3823.93. Expenditures during March and on April 7 totaled \$508.78 which includes a \$250.00 deposit for a speaker for our May conference. (see attached)

The 2009-2010 school year will be Laurie Wickboldt's last year as Treasurer. Carol Seeger will take over some of the responsibilities during the coming year including putting her name on the bank accounts. Carol will be our new Treasurer beginning 2010-2011.

**WINTER WORKSHOP** : Approximately 47 people attended the workshop on RTI which went very well. Board members gave a special thanks to Merry Quinn for her outstanding presentation.

**BOARD MEMBERS FOR THE 2009-2010 SCHOOL YEAR** : The current officers will retain their positions:

Co-Presidents—Jenni Casale and Glynis Hirsch, Secretary—Fern Kravets and Craig Lehigh, Treasurer—Laurie Wickboldt and Carol Seeger. We need to find someone who is willing to be the Vice President.

Board members feel that we need to engage some new Board members next year so that they may become officers in the future. Nancy Dick and Kathy Johanssen will join the Board. Kathy will be working with Dave Ross on technology so that she can take over his job as Webmaster when he retires in two years. Loretta Salazar will contact Kevin Bell and Craig Lehigh will contact Jennifer Stennett to find out if they are interested in serving. Jenni Casale will contact Pat Cannon at Highland Park High School to try to get some of their counselors to join our

association. We will ask Dave Ross to find someone from CLC to be on our Board. We need a liason to work out details for the events that we hold there each year.

**CPDU CREDITS FOR BOARD MEMBER PARTICIPATION** : According to information solicited by Fern Kravets, LCCA Board members are entitled to 5 CPDU's for second semester during the 2008-2009 school year. Since we did not meet the requirement of three meetings during first semester this year, the Board will plan a meeting following the Fall Workshop so that there will be three meetings during first semester as well as during second semester. Therefore, any Board member who attends all meetings will be entitled to 10 CPDU's next year. To be able to receive the CPDU's, each Board member must have a copy of the minutes from each meeting, which includes those in attendance, and an agenda. If anyone needs that paperwork from this year, please contact an officer for copies. (see attached documents)

**ANNUAL CONFERENCE** : It will take place on Friday, May 22, 2009 at the Southlake campus of CLC.

Jenni Casale reviewed the list of items for the May Conference and assignments were made as follows:

Current member lists—Laurie and Carol

CPDU sign-in sheets, certificates and evaluation form—Fern

Flyer—Jenni It will be sent out by e-mail to all members on April 20 and to the Director of Guidance at every high school in Lake County. We are offering 7 CPDU's for the day.

Keep tack of RSVP's—Laurie She will update Dave and Sue about the numbers.

Purchase nametags—Laurie CLC will provide folders and pens.

Tech support—Dave

Coat racks—Dave and Sue

Bring LCCA pads of paper—Bill Means

Warm-up activity—Glynis and Jenni

Agenda—Jenni

Fall dates to be announced—Jenni

LCCA Shirt order—Glynis

Menu planning—Dave and Sue Breakfast will consist of bagels, muffins, fruit, juice and cream cheese. Jinger will get yogurt. We will inform CLC that we would like breakfast food left out all

morning. Box lunches were discussed at a price of \$8.00 each, but Board members would prefer a plattered lunch arrangement. Sue and Dave will investigate that option. Soda and bottled water will be available. Jinger will get a cake to honor the retirees (Martha Kucyeski and Mary Stacey as of now), as well as paper goods for the cake. Glynis will bring candy. Jenni will bring Zip-loc bags and aluminum foil for left-overs.

Summer College Tour Flyer—Ellyn and Sue

Business meeting agenda—Jenni Included in the items will be the availability of Counselors to earn ALL of their CPDU's for the year by attending all of the LCCA events.

Raffle items and tickets—Merry

Folder compilation—Entire Board at 7 A.M.

Registration table—Carol, Laurie, Loretta and Mary Salazar

Agenda for post- conference Board Meeting—Jenni

Conference Expenses—Laurie

Camera—Dave/ Jenni?

It is important that all Board members submit receipts to Laurie for any expenditures.

Glynis invited all Board members to her house following the workshop.

**SUMMER COLLEGE TOUR** : Sue Adamson, Mary Budzik and Ellen Corey have made all of the arrangements to go to the University of Michigan, Michigan State University and Western Michigan University on June 16 and 17, 2009. At this time there are ten counselors signed up for the trip with a maximum of fourteen who can attend. It was decided to charge \$60.00 for this trip. (see attached for details of the trip)

**PROGRAM DATES FOR 2009-2010** : Here are the proposed dates. Board members should check their calendars for possible conflicts.

Friday, 9/4/09 Board Meeting at CLC at 12:30 P.M.

Friday, 10/2/09 Luncheon for new counselors at 11:30 A.M., Fall Workshop at 1:00 P.M., Board meeting at 3:00 P.M. NOTE: Jinger and Fern will organize the lunch and will order more breadsticks. Jinger will contact Dave concerning room availability. A possible speaker for the workshop would be Charla Waxman who would address the topic of “EMO” kids. Glynis Hirsch will research this option.

Friday, 11/6/09 Fall college tour to the University of Chicago or Roosevelt University

Friday, 12/4/09 Board meeting at CLC at 12:30 P.M.

Thursday, 1/28/10 Board meeting at 1:30 P.M. followed by the Social from 4 until 6 P.M.  
Location might be Nirvana as this year.

Friday, 3/5/10 Board meeting at 11:00 A.M. followed by the Winter Workshop

Friday, 4/16/10 Board meeting and Appreciation Lunch at Elly's at 12:30 P.M.

Friday, 5/21/10 Annual Conference

**ADJOURNMENT** : Jenni Casale adjourned the meeting at 3:00 P.M.. Our next meeting is scheduled following the Annual Conference on May 22, 2090.

**Respectfully submitted,**

Fern Kravets